

Georgia Department of Education (GaDOE)  
Title I, Part C – Education of Migratory Children  
**Local Identification and Recruitment (ID&R) Plan**

School District: *Whitfield County Schools*

School Year: *2019-2020*

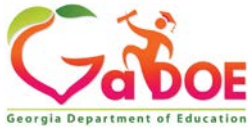
*All school districts in Georgia follow the state and regional GaDOE MEP ID&R plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. The plan below describes how the school district will implement ID&R requirements aligned to the state and regional ID&R plans.*

**I. ID&R Planning and Implementation**

1. How often will the MEP contact meet with local ID&R staff (recruiters and supplemental service providers or SSPs) to monitor the implementation of this ID&R plan (minimum of once a semester and summer)?  
*There will be 3 quarterly meetings. During the last meeting of the school year there will be an item on summer identification.*
2. How will the district manage and coordinate local staff year-round (regular school year and summer) ongoing recruitment efforts for enrolled and out-of-school youth (OSY) including pre-school aged children? Please describe and include flexible staff schedules, peak periods of agricultural activity, visits to seasonal and temporary work sites such as; farms, packing sheds, and processing plants that work with poultry, beef, or wood. Include narrative that ensures the use of the ID&R Activities checklist to guarantee all ID&R activities are taking place at the appropriate time with required documentation.  
*The district will utilize visits to neighborhoods and area businesses where migrant families reside or work. The SSP will have time for recruitment and will have flexible work hours in order to accommodate migrant parents' work schedules. We will assure that the activities on the ID&R Checklist are completed.*
3. How will the district coordinate with regional and state MEP staff for identifying and contacting potentially eligible migratory families, targeting enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed as needed (within two days)?  
*Our district will have weekly contact with the state recruiter to coordinate ID&R efforts. All COEs will be completed in a timely manner in the first two days. If a family is not found or contacted in the in the first two days we will contacted the state recruiter.*
4. How will the district contact currently eligible migratory children and youth to determine if new qualifying moves have occurred and ensure COEs are completed as needed?  
*This will be done during the resign period and after school breaks.*
5. How will the district ensure the occupational survey (which is completed by all students during new student registration and back-to-school registration) is gathered, reviewed, and prioritized for further follow up to identify potential migratory children and youth? Include a reference to training local school staff on the process.  
*The Occupational Survey used is current and included in the registration packet used at the WCS Enrollment Center. It is given to all families enrolling in Whitfield County Schools. The Occupational Survey is also sent home at the beginning of each school year with all current WCS students. The Migrant SSP will review the Occupational Surveys weekly. There will be follow up on all surveys with positive response as soon as possible. If not within two days, the state recruiter will be contacted.*

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6. How will the district coordinate with other agencies, organizations, and resources to build a recruitment network and identify potentially eligible migratory participants?

*The SSP and contact will coordinate with other agencies such as the Health Department, Labor Department, and the Whitfield County Family Connection. The SSP will also participate in monthly Whitfield County Collaborative meetings of all community services organizations.*

## **II. School District/Local Agricultural Information**

1. How will the district create and/or maintain a current local agricultural map containing profiles of employers, agricultural activities, crops and/or growing seasons in your area? Please explain how this information will be updated during the year (each semester minimum).

*The school district does not have any processing plants at this time, but there are agricultural activities (small farms). We check the agricultural map available from the Migrant Education Program to locate the small farms. We will maintain an employer roster which includes the names of all businesses with business names, addresses, and phone numbers of the contact person. This list will be update twice annually.*

2. How will the district create and or maintain a local agricultural map that includes the areas/neighborhoods and labor camps where migratory families may reside? Please explain how this information will be updated during the year (each semester minimum).

*The district SSP has a map of the attendance area which includes the location of migrant residences. This will be updated twice annually. A copy is on file in the Title I Director's Office.*

3. What is the district's plan for contacting employers within its boundaries regarding hiring practices, crops and growing seasons in order to identify potentially new eligible migratory families?

*The SSP will contact employers at the local small farms and interview them regarding hiring practices, crops, and when their growing season occurs. At the moment, we do not have any active processing plants. We will monitor and if any plants become available we will contact them and find the necessary information.*

4. The district's list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Please ensure to keep all this information current and on file).

*All identification and recruitment information will be kept in the office of the Title I Director/Migrant Education Contact at Whitfield County Schools Central Office.*

### ***DISCLAIMER***

***The Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook is the primary source of information for all aspects of ID&R.***

### **Reminders**

- All quality control procedures must follow the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* quality control descriptors. Please visit: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/publications.aspx> and click on the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* link.
- You may use the Georgia MEP State Agricultural Activities map as a starting point when creating your local agricultural map: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/Identification-and-Recruitment.aspx>

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Richard Woods, Georgia's School Superintendent  
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- Remember that your local agricultural map must include information unique to your area and compliment the Georgia MEP State agricultural map with information not currently identified/found in it.

### **Agreement**

I agree that all the information provided in this ID&R Plan is true and up-to-date to the best of my knowledge and will be readily available for the Georgia MEP staff for use, research, resources, and or monitoring purposes throughout the current school year.

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